

GOVERNMENT OF KERALA
DEPT OF TECHNICAL EDUCATION
GOVT POLYTECHNIC COLLEGE CHELAKKARA

QUOTATION NOTICE

GPCCHL/16/2026-C

08/06/2026

QUOTATION NO. C/04/2026-27

Quotations sealed with sealing wax, are invited for the purpose of following items.

Sl.No	Details with Specification	Quantity of items now required
1.	<p>A4 Multi Function Printer</p> <p>Type : Printer/Copier/Scanner Print method: Monochrome Laser Paper handling: A4, Letter Paper Capacity: 250 sheets+ 1 sheet manual tray LCD Display Memory size: 256 mb Duty life cycle: 10000pages per month Features: Support for ADF and auto Duplex Print print resolution: 600x600 dpi Laser Monochrome Copier resolution: 600x600 dpi Reduction/enlargement: 25%-400% Scanner Scan: Colour, Grayscale, Monochrome Scan resolution: Minimum 600x600 dpi Scan type: Flatbed and ADF Scan to PC Facility Scan formats: PDF, JPEG,JPG Interfaces Local: Hi speed USB 2.0 Network: 10 Base-T/100 Base-TX Ethernet Warranty: 3 Year Comprehensive onsite warranty.</p>	4 no`s
2.	<p>A4 Printer</p> <p>Type : A4 Laser Jet Printer Print method: Monochrome Laser, Auto Duplex printing Print mode: Double side Network: Wifi</p>	1 no

The rates quoted should be for delivery of the articles at the place mentioned below

the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted below. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

Quotation No. C/04/2026-27

Due date and time for receipt of quotations: 17/06/2026, 3 PM

Date and time for opening of quotations : 17/06/2026, 3.30 PM

**Date up to which the rates are to remain
firm for acceptance**

6 Months.

**Designation & address of officer to whom the
quotation is to be addressed**

**Principal
Govt. Polytechnic College,
Chelakkara
Thonnoorkara - 680586**

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/ a month after the acceptance of his quotation furnish 5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerer expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. Samples, duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerer at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.

3. No representation for enhancement of price once accepted will be considered during the currency of the contract. No advance payment will be given. GST Registration Bills must be submitted. The offer should be valid for a minimum period of 6 months from the date of opening the Quotation.
4. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
5. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
6. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
7. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.

(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

(c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.
8. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable during the course of execution of the contract.
9. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
10. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are

expressly accepted in writing by the purchases.

Principal

Copy to,

1. Notice Board
2. Public Places(05 Nos)
3. HOD`s- CT, CHM & General Depts.
4. SF/OC